

CLIFFSIDE PARK BOARD OF EDUCATION
WORK SESSION/CONSENT AGENDA
JANUARY 22, 2025

1. Salute Flag
2. Roll Call
3. Superintendent
4. Committee Reports
5. Work Session/Consent Agenda for JANUARY 22, 2025
6. For Review and Discussion
 - Personnel
 - Policies and Procedures
 - Buildings and Grounds
 - Finance
7. Closed Session
8. Adjournment

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

PERSONNEL

1. Resolution, recommended by the Superintendent of Schools, to approve the following staff professional development and reimbursement, through voucher for the 2024-2025 school year as follows:

| NAME | DESCRIPTION | DATE | Estimated \$AMOUNT |
|-------------------|--|----------------------|---------------------------|
| Leeann Cameron | NJCIE – Regional Meeting | 1/07/25 | \$22.42 |
| Yahaira Canales | NJPSA/FEA Special Education Toolkit: Intervention to Address the New Gen. of Student Behavioral Needs | 11/24/24 | \$65.85 |
| Donna Capriglione | Strengthen Your Math Instruction for Your English Language Learners – Online Practical Strategies for Dealing with Disrespectful and Disengaged Students - Online | 2/06/25 3/06/25 | \$295.00 \$295.00 |
| Alessia Guerriero | Practical Strategies for Dealing with Disrespectful and Disengaged Students – Online | 3/06/25 | \$295.00 |
| Kelly Hassler | NJ Speech & Hearing Association Convention | 3/27/25 & 3/28/25 | \$355.00 |
| Julie O’Connor | NJTESOL/NJBE 2025 Spring Conference | 5/20/25 | \$373.72 |
| David Porfido | 2025 DAANJ Annual Conference | 3/11/25 – 3/14/25 | \$1,158.05 |
| Celine Sayanlar | AMTNJ, Leveraging Classroom Instruction to Maximize Student Achievement | 1/24/25 | \$18.74 |
| Rossy Solano | Rome, Italy (Program leader training to lead trip to Spain) Professional development, training workshop | 1/16/25 – 1/20/25 | \$218.00 |
| Alba Tamburro | Multilingual Learner’s Summit Implementing MTSS - Workshop | 3/18/25 3/26/25 | \$150.00 \$100.00 |
| Thiana Vazquez | NJPSA Filming | 1/13/25 | \$65.66 |
| Yelena Volynskaya | Workshop: Building the Skill & Confidence Levels of Your Struggling Math Students - Online | 2/06/25 | \$295.00 |
| Carly Weshner | NJ Speech & Hearing Association Convention | 3/27/25 & 3/28/25 | \$355.00 |
| Susan Wiener | Building the Master Schedule for Middle & High Schools | 1/13/25 | \$58.48 |
| Carli Wiley | NJ Speech & Hearing Association Convention | 3/27/25 & 3/28/25 | \$355.00 |

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

PERSONNEL (Continued)

2. Resolution, recommended by the Interim Superintendent of Schools, to approve unused sick time compensation for the following staff for 2024-2025 school year:

| Name | Title | \$Amount – Payable January 2025 |
|-----------------|-------------------|---------------------------------|
| Kenneth Schmitt | Vice Principal-HS | \$22,050 |

3. Resolution, recommended by the Interim Superintendent of Schools, to approve unused vacation time compensation for the following staff for 2024-2025 school year:

| Name | Title | \$Amount – Payable January 2025 |
|-----------------|-------------------|---------------------------------|
| Kenneth Schmitt | Vice Principal-HS | \$8,125.59 |

4. Resolution, recommended by the Interim Superintendent of Schools, to approve unused sick time compensation for the following staff for 2024-2025 school year:

| Name | Title | \$Amount – Payable February 14, 2025 |
|----------------------------|-----------------------------|--------------------------------------|
| Ruthann Tamburin-Rodriguez | Main Office Secretary-HS | \$2,400.00 |

5. Resolution, recommended by the Interim Superintendent of Schools, to approve unused vacation time compensation for the following staff for 2024-2025 school year:

| Name | Title | \$Amount – Payable February 28, 2025 |
|----------------------------|-----------------------------|--------------------------------------|
| Ruthann Tamburin-Rodriguez | Main Office Secretary-HS | \$5,369.60 |

6. Resolution, recommended by the Interim Superintendent of Schools, to appoint Victoria Calle, as a Teacher Aide assigned to the LLD classroom at the Middle School effective January 6, 2025 at an hourly rate of \$20.00 pending background check for the 2024-2025 school year. (Account#-11-204-100-106-06-00-0000-080)
7. Resolution, recommended by the Interim Superintendent of Schools, to appoint Stephanie Brennan as Supervisor of Instruction assigned to School #3 effective January 2, 2025 at a salary of \$99,500 as per contract for the 2024-2025 school year. (Account#-11-000-221-102-00-00-0000-00)
8. Resolution, recommended by the Interim Superintendent of Schools, to appoint Thiana Vazquez, as High School Vice Principal effective January 2, 2025 at a salary of \$114,000 as per contract for the 2024-2025 school year. (Account#-11-000-240-103-02-00-0000-030)

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

PERSONNEL (Continued)

9. Resolution, recommended by the Interim Superintendent of Schools, to appoint Ashley Ellias, as Board Certified Behavior Analyst-BCBA assigned to School #4 at MA Step-12 \$77,690 effective January 15, 2025 for the 2024-2025 school year. (Account#-11-000-219-104-07-00-0000-00)

10. Resolution, recommended by the Interim Superintendent of Schools, to appoint Heather Gonzalez, as Part-Time Title One Teacher assigned to School #4 at BA Step-2 \$56,000 (77%) total salary \$43,120 effective January 13, 2025 for the 2024-2025 school year. (Account#-20-231-100-101-04-09-0000-060)

11. Resolution, recommended by the Interim Superintendent of Schools, to appoint Somaya Muhana, as long term substitute teacher assigned to the autism classroom at School #4 effective January 13, 2025 through March 21, 2025 at a per diem rate of \$175.00. (Account#-11-120-100-101-09-04-0000-060)

12. Resolution, recommended by the Interim Superintendent of Schools, to appoint Shpresa Lashi, as a Lunch Aide assigned to School #3 effective January 13, 2025 at an hourly rate of \$15.49 pending background check for the 2024-2025 school year. (Account#-60-000-200-107-00-00)

13. Resolution, recommended by the Interim Superintendent of Schools, to appoint the following District Substitute Teachers (as needed) at a per diem rate of \$150.00 for the 2024-2025 school year:

| | | |
|---------------------|------------|----------------|
| Jennifer Cennerazzo | Eman Hadla | Rachel Palumbo |
|---------------------|------------|----------------|

14. Resolution, recommended by the Interim Superintendent of Schools, to approve an unpaid personal leave of absence for Fatmira Hoxha, Teacher Aide-School #3 from January 2, 2025 through January 20, 2025 with a return back to work date of January 21, 2025.

15. Resolution, recommended by the Interim Superintendent of Schools, to approve an unpaid leave of absence for Paula Alves, World Language Teacher beginning January 13, 2025 through January 17, 2025 with an anticipated return back to work date of January 21, 2025.

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
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PERSONNEL (Continued)

16. Resolution, recommended by the Interim Superintendent of Schools, to approve a medical leave of absence for Carolina Alejo, Full-Time Secretary at the Middle School, utilizing twenty (20) sick days beginning January 3, 2025 through January 31, 2025 with a return back to work date of February 3, 2025.
17. Resolution, recommended by the Interim Superintendent of Schools, to extend an unpaid medical leave of absence for Armela Mahilaj, Mathematics Teacher-High School from February 3, 2025 to March 3, 2025.
18. Resolution, recommended by the Interim Superintendent of Schools, to extend an unpaid medical leave of absence for Delma DeJesus, Bus Aide beginning January 17, 2025 until further notice.
19. Resolution, recommended by the Interim Superintendent of Schools, to adjust the annual salary for Mederly Resto, Main Office Secretary at School #5 to annual salary of \$54,500 which includes updated longevity of \$1,500 effective November 1, 2024 for the 2024-2025 school year.
20. Resolution, recommended by the Interim Superintendent of Schools, to transfer Ruth Maldonado, Teacher Aide, from fifth grade inclusion class at School #6 to Teacher Aide, shared aide Eighth grade general education classroom at the Middle School, effective January 21, 2025. (Account#-11-190-100-106-06-00-0000-080)
21. Resolution, recommended by the Interim Superintendent of Schools, to transfer Ersilia Sagri, from Elementary grade five teacher at School #4 to General Ed Teacher grade two ICR class effective January 13, 2025 at MA+15 Step-12 \$81,190. (Account#-11-120-100-101-04-00-0000-060)
22. Resolution, recommended by the Interim Superintendent of Schools, to transfer Susan DeMaio from Teacher Aide-Middle School to MS Main Office Secretary (leave replacement) beginning January 8, 2025 through January 31, 2025 at an hourly rate of \$22.36. (Account#-11-000-240-105-06-00-0000-080)
23. Resolution, recommended by the Interim Superintendent of Schools, to transfer Jodylynn Bachman from grade two long term substitute teacher (leave replacement) at School #3 to long term substitute teacher, Part-Time Title One at School #3 effective January 13, 2025 at a per diem rate of \$175.00 for the remainder of the 2024-2025 school year. (Account#11-120-100-101-09-03-0000-050)

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

PERSONNEL (Continued)

24. Resolution, recommended by the Interim Superintendent of Schools, to transfer Liliana Camacho, from Teacher Aide-ABA classroom at School #4 to 1:1 Teacher Aide in the general education class grade 8 effective January 6, 2025. (Account#-11-190-100-106-06-00-0000-080)
25. Resolution, recommended by the Interim Superintendent of Schools, to accept the retirement of Dr. Edward Meier, School Counselor-High School effective April 4, 2025.
26. Resolution, recommended by the Interim Superintendent of Schools, to accept the retirement of Seon Hye Park, Middle School ESL Teacher, effective June 30, 2025.
27. Resolution, recommended by the Interim Superintendent of Schools, to rescind the following previously appointed staff member in the Athletic position of:

| Last Name | First Name | Athletic Position – High School | Compensation |
|------------------|-------------------|--|---------------------|
| Dougherty | Mackenzie | Softball, Assistant Coach | \$6,300 |

28. Resolution, recommended by the Interim Superintendent of Schools, to approve the following staff stipend for teaching an additional class as per contract for the 2024-2025 school year, retro to November 18, 2024 as follows:

| Name Middle School | Sixth Class Stipend effective 11/18/24 | New Annual Salary |
|-------------------------------|---|--------------------------|
| Neil Mazzeo | \$5,900 (pro-rated) | \$87,090 |

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

POLICIES AND PROCEDURES

29. Resolution, recommended by the Interim Superintendent of Schools, to accept the Nurses' report and Fire Drill reports for all schools, for the month of December 2024.
30. Resolution, recommended by the Interim Superintendent of Schools, to approve Violence and Vandalism Reports for the Reporting Period 1 – July 1, 2024 through December 31, 2024.
31. Resolution, recommended by the Interim Superintendent of Schools, to approve Harassment, Intimidation and Bullying – Investigations, Trainings and Programs Report for Reporting Period 1 – Ranging from July 1, 2024 through December 31, 2024.
32. Resolution, recommended by the Interim Superintendent of Schools, to permit early dismissals, beginning at 10:30 AM for Pre-K AM Program, 12:30 PM for Pre-K PM Program, 12:30 PM for Special Education Pre-K, and 12:30 PM for Grades K – 6, Middle School and High School at 12:01 PM on Tuesday, February 4, 2025 due to staff-in-service.
33. Resolution, recommended by the Interim Superintendent of Schools, to confirm the outcome of the bullying incident and investigation. (Number 284488)
34. Resolution, recommended by the Interim Superintendent of Schools, to confirm the outcome of the bullying incident and investigation. (Number 284231)
35. Resolution, recommended by the Interim Superintendent of Schools, to confirm the outcome of the bullying incident and investigation. (Number 285178)
36. Resolution, recommended by the Interim Superintendent of Schools, to confirm the outcome of the bullying incident and investigation. (Number 285179)
37. Resolution, recommended by the Interim Superintendent of Schools, to confirm the outcome of the bullying incident and investigation. (Number 285200)
38. Resolution, recommended by the Interim Superintendent of Schools, to approve the following minutes:
 - December 18, 2024 - Executive Closed Session Meeting
 - December 18, 2024 – Work Session/Regular Meeting Agenda

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

POLICIES AND PROCEDURES

39. Resolution, recommended by the Superintendent of Schools, to discuss the first reading and approve the following new and revised policies:

POLICIES & REGULATIONS

A. A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions

- P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
- P 5533 Student Smoking (M) (Revised)
- R 5533 Student Smoking (Revised)
- P & R 7441 Electronic Surveillance in School Buildings and On School Grounds (M) (Revised)
- P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

B. General Policy and Regulations Updates

- P 2365 Acceptable Use of Generative Artificial Intelligence (AI) (New)
- P 5460 High School Graduation (M) (Revised)
- P 5516 Use of Electronic Communication Devices (Revised)
- R 5516 Use of Electronic Communication Devices (New)
- P 5701 Academic Integrity (Revised)
- P 5710 Student Grievance (Revised)
- P 8500 Food Services (M) (Revised)
- P 9163 Spectator Code of Conduct for Interscholastic Events (M) (New)

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

POLICIES AND PROCEDURES

40. Resolution, recommended by the Interim Superintendent of Schools, to approve the submission of the Amendment to the Letter of Agreement (ALOA), agree to the terms and conditions in the same, and accept the submission of the PEA 24-25 Final Transition Application, outlining the plan to convert from an ECPA/ELLI district to a PEA funded district.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on January 22, 2025.

Louis Alfano
Business Administrator/Board Secretary

Dated: January 23, 2025

CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025

POLICIES AND PROCEDURES

RESOLUTION

41. Resolution, recommended by the Superintendent of Schools, to approve the Curriculum revisions that took place between November of 2024, and January of 2025, to better align multiple subjects to updated NJSL standards.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on January 22nd, 2025.

Louis Alfano
Business Administrator/Board Secretary

Dated: January 23, 2025

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

BUILDINGS AND GROUNDS

42. Resolution, recommended by the Superintendent of Schools, to permit the use of the following facilities for the 2024-2025 school year:

| SCHOOL | FACILITY | DATES REQUESTED | TIME | PURPOSE | REQUESTED BY |
|-------------|----------------------------------|-----------------------|---------------------|--|-------------------|
| High School | Science wing & Outside lawn area | 01/13/2025-01/24/2025 | 2:54 p.m.-3:30 p.m. | Snack Sale | Christine Shawala |
| School #5 | Gymnasium | 01/23/2025 | 5:30 p.m.-8:00 p.m. | International Night | School #5 PTO |
| High School | Cafeteria | 01/30/2025 | 6:00 p.m.-9:00 p.m. | ML College Night Bergen Community College | Thiana Vazquez |
| High School | Cafeteria | 02/12/2025 | 3:00 p.m.-6:00 p.m. | Karaoke | Tracey Rembecky |
| High School | Auditorium | 02/26/2025 | 6:30 p.m.-9:30 p.m. | Battle of the Bands | Derek Nelson |
| High School | Lobby & Cafeteria | 03/14/2025-03/18/2025 | 1:00 p.m.-3:00 p.m. | Spanish Club | Rossy Solano |
| High School | Lobby & Cafeteria | 05/05/2025-05/06/2025 | 1:00 p.m.-3:00 p.m. | Fundraiser | Rossy Solano |

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

FINANCE

43. Resolution recommended by the Interim Superintendent of Schools to approve Tuition Agreement between the Cliffside Park Board of Education (sending district) and Sage Alliance (receiving district) for **one** attending student for the 2024-2025 school year commencing January 2, 2025, therefore the total number of billable days will be 210 for a total tentative tuition charge of \$99,621.90.
44. Resolution recommended by the Interim Superintendent of Schools to approve December 20, 2024 payroll in the amount of \$1,906,613.84 which includes the After School/Enrichment Program and the Cafeteria Payroll.
45. Resolution, recommended by the Interim Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, in the amount of \$88,775.29 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of December 16, 2024 through December 31, 2024.
46. Resolution recommended by the Interim Superintendent of Schools to approve Athletic Association bills for the month December 2024 in the amount of \$3,722.92 as follows:
47. Resolution recommended by the Interim Superintendent of Schools to approve January 15, 2025 payroll in the amount of \$2,195,568.71 which includes the After School/Enrichment Program and the Cafeteria Payroll.
48. Resolution, recommended by the Interim Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, in the amount of \$85,540.27 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of January 1, 2025 through January 15, 2025.
49. Resolution recommended by the Interim Superintendent of Schools to approve NJ State Educators Health Benefits Program for the covered period of January 1, 2025 through January 31, 2025 in the amount of \$834,241.50.
50. Resolution recommended by the Interim Superintendent of Schools to approve the bill list for January 2025 in the amount of \$832,871.59 as follows:

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

RESOLUTION

51. Resolution, recommended by the Interim Superintendent of Schools to accept the Treasurer of School Monies financial report for the month of December 2024.
52. Resolution, recommended by the Interim Superintendent of Schools to accept the Board Secretary’s financial report for the month of December 2024.
53. Pursuant to N.J.A.C. 6:20-2.13(d)*, the Business Administrator certifies that as of December 31 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1.
54. Resolution, recommended by the Interim Superintendent of Schools to approve the Monthly Transfer Report for the month of December 2024.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on January 22, 2025.

LOUIS ALFANO

Business Administrator/Board Secretary

Dated: January 23, 2025

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

RESOLUTION

55. Resolution, recommended by the Interim Superintendent of Schools to approve Application #9 by the Cliffside Park Board of Education to Grove Contracting for High School Lobby Addition and Renovations in the amount of \$98,980.00 as recommended by the school district architects, LAN Associates.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on January 22, 2025.

LOUIS ALFANO

Business Administrator/Board Secretary

Dated: January 23, 2025

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

RESOLUTION

56. Resolution, recommended by the Interim Superintendent of Schools to approve Application #1 by the Cliffside Park Board of Education to C & M Door Controls, Inc. for Cliffside Park School #5 Stair Tower Security Doors in the amount of \$99,041.28 as recommended by the school district architects, LAN Associates.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on January 22, 2025.

LOUIS ALFANO

Business Administrator/Board Secretary

Dated: January 23, 2025

CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025

RESOLUTION

57. "The **Cliffside** Board of Education approves the submission of **Multi-Purpose Room Renovation at School # 6** by LAN Associates to the State of New Jersey, Department of Education. The Board **will not** be seeking a SDA Grant for this project as part of the submission. This project **was not** included in the 2025 Long Range Facilities Plan list of projects to be completed, and therefore, **the Board of Education authorizes submission of an LRFP amendment request to include this project.**"

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on January 22, 2025.

LOUIS ALFANO

Business Administrator/Board Secretary

Dated: January 23, 2025

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

RESOLUTION

58. The Cliffside Park Board of Education approves the submission of **HVAC Upgrades in Gymnasium at Cliffside Park School #3** by LAN Associates to the State of New Jersey, Department of Education. The Board **will not** be seeking an SDA Grant for this project as part of the submission. The Board, including the Board attorney and Architect, is hereby authorized to perform, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-2.3, 2.1(f), 3.1 and 3.11.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on January 22, 2025.

LOUIS ALFANO

Business Administrator/Board Secretary

Dated: January 23, 2025

**CLIFFSIDE PARK BOARD OF EDUCATION MEETING
WORK SESSION/CONSENT AGENDA – JANUARY 22, 2025**

RESOLUTION

59. The Cliffside Park Board of Education approves the submission of **HVAC Upgrades in Gymnasium at Cliffside Park School #4** by LAN Associates to the State of New Jersey, Department of Education. The Board **will not** be seeking an SDA Grant for this project as part of the submission. The Board, including the Board attorney and Architect, is hereby authorized to perform, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of N.J.A.C. 6A:26-2.3, 2.1(f), 3.1 and 3.11.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on January 22, 2025

LOUIS ALFANO

Business Administrator/Board Secretary

Dated: January 23, 2025