

**CLIFFSIDE PARK BOARD OF EDUCATION  
WORK SESSION/REGULAR MEETING  
TUESDAY, JUNE 18, 2024**

The Work Session Meeting of the Cliffside Park Board of Education with the Board Members in attendance was held on Tuesday, June 18, 2024 at 6:00 p.m. in the Caucus Room followed by the Regular Meeting at 7:00 p.m. in the Council Chambers with the Board Secretary presiding.

The assemblage saluted the flag

ROLL CALL	Present:	Mrs. Abreu, Mr. Capano, Mrs. Frato, Mr. Garciga, Mr. Ndreu, Dr. Pantoliano, Mr. Russo, Mr. Tarabokija, Mr. Yannuzzi
	Absent:	Mr. Raincourt

Dr. Mark Hayes, Interim Superintendent of Schools, was in attendance.

Board Secretary read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advanced notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of this act the Cliffside Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the offices of the Borough Clerk, the Borough Library, the Borough Recreation Department, the office of the Board of Education, and the offices of Schools Nos. 3, 4, 5, 6, and the High School on June 11, 2024 and notices were forwarded to reporters of The Record on June 11, 2024. This is an official meeting.”

Work Session/Regular Meeting, June 18, 2024 (continued)

**INTERIM SUPERINTENDENT’S REPORT**

- Dr. Hayes thanked the Board of Education, Administration Staff and Mr. Alfano for all of their support this past school year.
- Dr. Hayes reviewed the Personnel and Policies and Procedures Sections of the Agenda with the Board Members with the emphasis on the hiring of new personnel for the upcoming school year.
- Dr. Pantoliano read Resolution Honoring Student Representative, Irene Raftopoulos for her Service on the Cliffside Park Board of Education.
- Mr. Capano gave overview on Committee Reports including scheduled Summer Projects.
- Mr. Alfano reviewed Finance Resolutions with The Board.

On the motion of Mr. Garciga, seconded by Mr. Russo, all ayes by roll call vote, the following was approved:

**PERSONNEL**

1. Resolution, recommended by the Interim Superintendent of Schools, to approve the following staff professional development and reimbursement, through voucher for the 2023-2024 and 2024-2025 school years as follows:

<i>NAME</i>	<i>DESCRIPTION</i>	<i>DATE</i>	<i>Estimated \$AMOUNT</i>
Karla Alcazar	Conquer Mathematics	9/15/23, 10/04/23, 12/19/23, 2/09/24, 4/11/24, & 5/02/24	\$423.69
Angy Bayon	AI-Navigating the Future Classroom: AI Solutions for Educators	8/20/24 – 8/22/24	\$225.00
Stephanie Brennan	NJTESOL Conference	5/29/24 & 5/31/24	\$84.20
Erik Manzau	NJSIAA Meet of Champions	6/12/24	\$121.07
Kevin Shelley	NJSIAA Meet of Champions	6/12/24	\$121.07

Work Session/Regular Meeting, June 18, 2024 (continued)

**PERSONNEL, (Continued)**

2. Resolution, recommended by the Interim Superintendent of Schools, to appoint Giovanna Favano, as Administrative Secretary to the Interim Superintendent of Schools at an annual salary of \$95,000 effective July 1, 2024 through June 30, 2025 for the 2024-2025 school year. (Account#-11-000-230-100-01-00)
3. Resolution, recommended by the Interim Superintendent of Schools, to appoint Mariann Carrieri, as District Bookkeeper-Central Office at an annual salary of \$76,000 from July 1, 2024 through June 30, 2025 for the 2024-2025 school year. (Account#-11-000-251-105-00-00)
4. Resolution, recommended by the Interim Superintendent of Schools, to appoint Dr. Deirdre Colasuono, as District Physical Therapist at ED Step-14 \$94,290 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-000-219-104-09-00-0000-000)
5. Resolution, recommended by the Interim Superintendent of Schools, to appoint Sandy Shoman, as 1:1 Teacher Aide, Out of District-Ridgefield Slocum/Skewes School effective June 10, 2024 through June 24, 2024 at an hourly rate of \$17.50 for the remainder of the 2023-2024 school year and will continue as a 1:1 Teacher Aide at Ridgefield Slocum/Skewes for the Summer ESY Program from July 1, 2024 through August 9, 2024 at an hourly rate of \$17.50 pending background check. (Account#-11-204-100-106-00-00)
6. Resolution, recommended by the Interim Superintendent of Schools, to appoint Jeana Reczkowski, as High School Social Studies/Psychology Teacher at MA+15 Step-13 \$84,190 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-140-100-101-02-07-0000-030)
7. Resolution, recommended by the Interim Superintendent of Schools, to appoint Rachel Elmer, as MLL Teacher assigned to the High School at MA Step-11 \$73,790 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-240-100-101-02-00-0000-030)

Work Session/Regular Meeting, June 18, 2024 (continued)

**PERSONNEL, (Continued)**

8. Resolution, recommended by the Interim Superintendent of Schools, to appoint Lucy Bak, as Elementary Teacher-Grade One assigned to School #4 at MA Step-1 \$61,000 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-120-100-101-04-00-0000-060)
9. Resolution, recommended by the Interim Superintendent of Schools, to appoint Souzan Hernandez, as Elementary School Health/Physical Education Teacher assigned to Schools #3 & #5 at BA Step-5 \$57,710 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-120-100-101-03-00-0000-050 & 11-120-100-101-05-00-0000-070)
10. Resolution, recommended by the Interim Superintendent of Schools, to appoint Arianna Khelil, as High School Health/Physical Education Teacher at BA Step-2 \$56,000 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-140-100-101-02-06-0000-030)
11. Resolution, recommended by the Interim Superintendent of Schools, to appoint Nicole Azzari, as LLD classroom Teacher assigned to School #3 at BA+15 Step-8 \$62,900 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-204-100-101-03-00-0000-050)
12. Resolution, recommended by the Superintendent of Schools, to appoint Sonam Sharma, as non-certificated School Nurse assigned to the High School at an annual salary of \$94,500 + \$900 (2 day work day nurses' stipend) total salary \$95,400 effective August 29, 2024 for the 2024-2025 school year. (Account#-11-000-213-100-02-00-0000-030)
13. Resolution, recommended by the Superintendent of Schools, to appoint Alison Sinisi, as non-certificated School Nurse assigned to School #4 at an annual salary of \$91,000 + \$900 (2 day work day nurses' stipend) total salary \$91,900 effective August 29, 2024 for the 2024-2025 school year. (Account#-11-000-213-100-04-00-0000-060)

**PERSONNEL, (Continued)**

- 14. Resolution, recommended by the Superintendent of Schools, to appoint Asil Jarrar, as non-certificated School Nurse assigned to School #5 at an annual salary of \$85,415 + \$900 (2 day work day nurses' stipend) total salary \$86,315 effective August 29, 2024 for the 2024-2025 school year. (Account#-11-000-213-100-05-00-0000-070)
- 15. Resolution, recommended by the Interim Superintendent of Schools, to appoint Lilian Alvarez, as 1:1 Teacher Aide, Out of District-Ridgefield Slocum/Skewes School to work the Summer ESY Program from July 1, 2024 through August 9, 2024 at an hourly rate of \$17.50 pending background check. (Account#-11-204-100-106-00-00)
- 16. Resolution, recommended by the Interim Superintendent of Schools, to appoint David Martinez, as Student Computer Intern at the Cliffside Park High School at an hourly rate of \$15.50 beginning July 1, 2024 through August 30, 2024. (Account#-20-487-100-100-00-00-0000)
- 17. Resolution, recommended by the Interim Superintendent of Schools, to appoint the following staff member as 2024 Summer School Long Term Substitute Teacher in session from June 24, 2024 through July 19, 2024 at a rate of \$3,300, using ARP ESSR funding & TITLE I funding:

<i>Name</i>	<i>School</i>
<i>Samantha Reyes-Gavilanes</i>	School #5 – PSD Classroom

- 18. Resolution, recommended by the Interim Superintendent of Schools, to appoint Samantha Reyes-Gavilanes, as long term substitute teacher assigned to PreK Disabilities classroom at School #5 effective September 3, 2024 at a per diem rate of \$150.00 for the 2024-2025 school year. (Account#-11-216-100-101-05-00-0000-070)
- 19. Resolution, recommended by the Interim Superintendent of Schools, to appoint Lindsey Russo, as Special Education Teacher assigned to the ABA classroom at School #4 at MA Step-4 \$62,600 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-214-100-101-04-00-0000-060)

Work Session/Regular Meeting, June 18, 2024 (continued)

**PERSONNEL, (Continued)**

20. Resolution, recommended by the Interim Superintendent of Schools, to appoint Allison Goodman, as Behavior Specialist/Transitions Coordinator assigned to the High School and Middle School at MA Step-16 \$95,390 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-000-219-104-07-00-0000-000)
21. Resolution, recommended by the Interim Superintendent of Schools, to appoint Juan Castro, as Behavior Specialist-Districtwide at MA Step-18 \$109,520 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-000-219-104-07-00-0000-000)
22. Resolution, recommended by the Interim Superintendent of Schools, to appoint Simon Bracco, as High School Special Education Teacher at a per diem rate of \$350.00 effective September 1, 2024 for the 2024-2025 school year. (Account#-11-213-100-101-02-00-0000-030)
23. Resolution, recommended by the Interim Superintendent of Schools, to appoint Dennis Sayer, as High School Science Teacher, effective September 1, 2024 at a per diem rate of \$425.00 without benefits, for the 2024-2025 school year. (Account#-11-140-100-101-02-04-0000-030)
24. Resolution, recommended by the Interim Superintendent of Schools, to appoint Brittany Garofalo, as 2024 Summer Behavior Specialists for ESY (as needed) at an hourly rate of \$50.00 for the months of July & August.
25. Resolution, recommended by the Interim Superintendent of Schools, to appoint Rhys Farley, as Part-Time Custodian 30 hours per week (nights) assigned to School #5 effective June 10, 2024 at an hourly rate of \$15.13 pending background check for the remainder of the 2023-2024 school year. (Account#-11-000-262-100-01-00)
26. Resolution, recommended by the Interim Superintendent of Schools, to appoint Ana Torres, as 1:1 Teacher Aide assigned to New Bridges-Paramus for Summer Program effective June 25, 2024 through August 8, 2024 at \$17.50 per hour pending background check using TITLE I funding.

Work Session/Regular Meeting, June 18, 2024 (continued)

**PERSONNEL, (Continued)**

27. Resolution, recommended by the Interim Superintendent of Schools, to appoint Barbara Scordo, as 2024 Summer School Program Director in session from June 24, 2024 through July 19, 2024 at an hourly rate of \$42.00.

28. Resolution, recommended by the Interim Superintendent of Schools, to appoint the following staff members for the Summer Curriculum Work in session from June 24, 2024 through June 28, 2024 at an hourly rate of \$40.00 using TITLE I funding:

Jaelyn Amaya	Patricia Bonomo	Jilian Calabrese
Donna Capriglione	Carly Cerone	Julia Giannotta
Nicole Ipekian	Brenda Moon	Natali Quijano Diaz
Brittney Ramirez	Lucy Spoleti	Tiffany Woodley
Iveth Yelegen		

29. Resolution, recommended by the Interim Superintendent of Schools, to transfer Jenny Favre, from permanent substitute teacher-grade 6 at School #6 to Full-Time Teacher-Grade 6 at School #6 at MA Step-1 \$59,500 (pro-rated) from June 3, 2024 through June 19, 2024 due to issuance of NJ DOE Teaching Certificate for the 2023-2024 school year. (Account#-11-130-100-101-06-00-0000-080)

30. Resolution, recommended by the Interim Superintendent of Schools, to approve the following central office secretarial staff salaries for the 2024-2025 school year:

<i><b>NAME</b></i>	<i><b>CENTRAL OFFICE</b></i>	<i><b>TOTAL ANNUAL SALARY</b></i>
	<b>Position</b>	
DINUCCI, MARGARET	Business Administrator-Secretary	\$80,000
MANCINI, JOANN	Payroll-Secretary	\$75,000
PORCELLI, VESNA	Accounts Payable-Secretary	\$91,000
ROMERO-HILES, CLAUDIA	Main Office-Secretary	\$58,000

Work Session/Regular Meeting, June 18, 2024 (continued)

**PERSONNEL, (Continued)**

31. Resolution, recommended by the Superintendent of Schools, to approve Co-Curricular positions for the 2024-2025 school year, as per negotiated contract.

		<b>Co-Curricular 2024-2025</b>	
<b>LAST</b>	<b>FIRST NAME</b>	<b>POSITION</b>	<b>COMPENSATION</b>
		<b>HIGH SCHOOL</b>	
Helm	Daniel	HS Academic Decathlon Advisor	\$3,800.00
Helm	Daniel	HS Academy Advisor-STEM	\$4,000.00
Kvesic	Ivan	HS Academy Advisor-Humanities	\$4,000.00
Spirito	Michael	HS Attendance Officer	\$5,000.00
O'Hanlon	Charlie	HS Class Advisor - Grade 9	\$2,000.00
Schmitt	Stephanie	HS Class Advisor - Grade 9	\$2,000.00
Baskerville-Norris	Gail	HS Class Advisor - Grade 10	\$2,000.00
Sherwood	Daniel	HS Class Advisor - Grade 10	\$2,000.00
Petermann	Patricia	HS Class Advisor - Grade 11	\$2,000.00
Romano	Andrea	HS Class Advisor - Grade 11	\$2,000.00
Kolic	Michelle	HS Class Advisor - Grade 12	\$2,250.00
Sutera	Craig	HS Class Advisor - Grade 12	\$2,250.00
Shelley	Kevin	HS Audio-Visual Coordinator	\$5,300.00
Nelson	Derek	HS Band	\$5,600.00
Oran	Ertunc	HS Band Assistant	\$4,300.00
Nelson	Derek	HS Choral Director	\$4,400.00
Cambareri	Carmine	HS Co-Curricular Coordinator	\$4,500.00
Basioli	Janet	HS DECA Advisor	\$2,500.00
Amodeo	Darren	HS Detention Afternoon	\$5,000.00
Rembecky	Therese	HS Drama Club Advisor	\$5,700.00
Shawala	Christine	HS Drama Club (Co) Assistant	\$4,500.00
Foster	Mary	HS Honor Society	\$1,500.00
Shaw	Kimberly	HS Honor Society	\$1,500.00
Woodley	Tiffany	HS Literary Magazine	\$3,100.00
Fucci	Jill	HS Math Team	\$3,200.00
Venezia	Robert	HS Mock Trial	\$2,500.00
Turro-Bath	Leigh	HS Newspaper Advisor	\$3,100.00
Panuccio	Vincenzo	HS Robotics	\$6,800.00
Van Gyzen	Eric	HS Robotics Assistant	\$3,500.00
Mascolo-Blomgren	Tracey	HS Rotary Club	\$2,500.00

Amodeo	Darren	HS Saturday Detention	\$2,050.00
Kotowski	Janet	HS Saturday Detention	\$2,050.00
Sherwood	Daniel	HS Science League	\$3,200.00
Brennan	Stephanie	HS SIFE Coordinator	\$4,300.00
Bernstein	Adam	HS Student Council Advisor	\$5,560.00
Kolic	Michelle	HS Yearbook Advisor	\$5,100.00
		<b>District I&amp;RS/504 Coordinators</b>	
Petermann	Patricia	I&RS/504 Coordinator - HS	\$2,000.00
Romano	Andrea	I&RS/504 Coordinator - HS	\$2,000.00
Burns	Katherine	I&RS/504 Coordinator – School #6	\$4,000.00
Bonomo	Patricia	I&RS/504 Coordinator - MS	\$4,000.00
Citko	Sanjae	I&RS/504 Coordinator – School 3	\$2,000.00
LoRocco	Katie	I&RS/504 Coordinator – School 3	\$2,000.00
Macrae	Jennifer	I&RS/504 Coordinator – School 4	\$4,000.00
Amaya	Jaclyn	I&RS/504 Coordinator – School 5	\$4,000.00
		<b>DISTRICT</b>	
O'Connor	Julie	District ESL Coordinator	\$4,300.00
		<b>MIDDLE SCHOOL</b>	
Spoleti	Lucy	MS 7-8 Grades Class Advisor	\$2,100.00
O'Connor	Julie	MS Debate Club	\$2,100.00
Spoleti	Lucy	MS Detention Afternoon	\$5,000.00
Rembecky	Therese	MS Drama Club Advisor	\$2,100.00
Foster	Mary	MS Honor Society	\$2,100.00
Bonomo	Patricia	MS Student Council Advisor	\$3,100.00
Matone	Jennifer	MS Yearbook Advisor	\$2,500.00
Cerone	Carly	MS Saturday Detention	\$4,100.00
Tulli	Judith	MS Newspaper Advisor	\$2,100.00
LaRose	Leslie	MS Literary Magazine	\$1,050.00
Palmieri	Alison	MS Literary Magazine	\$1,050.00
Matone	Jennifer	MS Raiders TV Advisor	\$3,800.00
Arp	Renee	Anti-Bullying Coordinator-District	\$2,000.00
Guider	Jill	Anti-Bullying Specialist - School #3	\$2,000.00
Tamburro	Alba	Anti-Bullying Specialist - School #4	\$2,000.00
Orso	Amy	Anti-Bullying Specialist - School #5	\$2,000.00
Nichols	Craig	Anti-Bullying Specialist - School #6	\$2,000.00
Taalu	Cosar	Anti-Bullying Specialist - MS	\$2,000.00
Schmitt	Stephanie	Anti-Bullying Specialist-HS	\$2,000.00

		<b>Elementary &amp; MS Morning Duty-Multiple</b>	
Bonomolo	Christina	Morning Duty-Elementary-School #3	\$1,200.00
Chung	Jenny	Morning Duty-Elementary-School #3	\$1,200.00
Grill	Schneider	Morning Duty-Elementary-School #3	\$1,200.00
Brigante	Carly	Morning Duty-Elementary-School #3	\$1,200.00
Maurer	Erin	Morning Duty-Elementary-School #3	\$1,200.00
Yelegen	Iveth	Morning Duty-Elementary-School #3	\$1,200.00
Chajon	Beth	Morning Duty-Elementary-School #4	\$1,200.00
Vicchio	George	Morning Duty-Elementary-School #4	\$1,200.00
Dougherty	Mackenzie	Morning Duty-Elementary-School #4	\$1,200.00
MacRae	Jennifer	Morning Duty-Elementary-School #4	\$1,200.00
Son	Sunny	Morning Duty-Elementary-School #4	\$1,200.00
Berlinger	Erika	Morning Duty-Elementary-School #5	\$1,200.00
Maldonado	Michelle	Morning Duty-Elementary-School #5	\$1,200.00
Morales	Juana	Morning Duty-Elementary-School #5	\$1,200.00
Rutz	Daniela	Morning Duty-Elementary-School #5	\$1,200.00
Stitz	Amy	Morning Duty-Elementary-School #5	\$1,200.00
Ipekian	Nicole	Morning Duty-School #6/MS	\$1,200.00
LaRose	Marcelle	Morning Duty-School #6/MS	\$1,200.00
Loeffler	Courtney	Morning Duty-School #6/MS	\$1,200.00
Nichols	Craig	Morning Duty-School #6/MS	\$1,200.00
Scordo	Barbara	Morning Duty-School #6/MS	\$1,200.00
		<b>Elementary Music</b>	
Tamondong	Kathryn	<b>Elementary Music Instrumental</b>	<b>\$2,100.00</b>

32. Resolution, recommended by the Interim Superintendent of Schools, to approve accrued/unused vacation day's compensation for the following staff:

Name	Title	\$ Amount – payable 7/15/2024
Candice Rowan	Supervisor of Instruction-MS	2024-2025 – 16 unused vacation days to be paid in the amount of \$6,576.70

33. Resolution, recommended by the Interim Superintendent of Schools, to rescind the following staff member Health Insurance waiver cash incentive for the 2023-2024 school year:

ALCAZAR,KARLA	#4	SINGLE	\$900.00
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**PERSONNEL, (Continued)**

34. Resolution, recommended by the Superintendent of Schools, to approve tuition reimbursement request per CPEA Agreement for staff for the 2023-2024 school year with transcripts, proof of payment and any other necessary documents submitted as per proof of completion:

<b>Last Name</b>	<b>First Name</b>	<b>Approved amount</b>
Cerone	Carly	\$1,980
Danho	Charles	\$2,965
DiGiacomo	Michael	\$1,920
Helm	Daniel	\$2,500
Jannucci	Jonathan	\$3,000
Maryon-Larose	Leslie	\$2,019
Maurer	Erin	\$2,062
Merino	Stephanie	\$1,995
Moon	Brenda	\$1,282
Scerbo	Giana	\$2,138
Sculco	Carly	\$1,995
Shaw	Kimberly	\$2,488
Strick	Samantha	\$2,500
Turro	Leigh	\$2,500

**PERSONNEL, (Continued)**

35. Resolution, recommended by the Interim Superintendent of Schools, to approve an unpaid medical leave of absence for Armela Mahilaj-High School Mathematics Teacher beginning September 3, 2024 through January 31, 2025 with an anticipated return back to work date of February 3, 2025.
36. Resolution, recommended by the Superintendent of Schools, to approve a non-renewal of contract for the upcoming 2024-2025 school year for employee #5813 of the Cliffside Park Board of Education, whose name is on file with the Superintendent of School's office.
37. Resolution, recommended by the Interim Superintendent of Schools, to accept the resignation of Diana Romo, 1:1 Teacher Aide, OOD-Ridgefield Bergen Blvd School effective May 29, 2024.
38. Resolution, recommended by the Interim Superintendent of Schools, to accept the resignation of Jaclyn Montecallo, Elementary Teacher-School #3 effective June 30, 2024.
39. Resolution, recommended by the Interim Superintendent of Schools, to accept the resignation of Antonela Metalia, Teacher Aide at School #5, effective May 17, 2024.
40. Resolution, recommended by the Interim Superintendent of Schools, to accept the resignation of Candice Rowan, Supervisor of Instruction, effective June 30, 2024.
41. Resolution, recommended by the Interim Superintendent of Schools, to accept the resignation of Amy Matesic, Elementary Physical Education and Health Teacher, effective June 30, 2024

**PERSONNEL**

**42. RESOLUTION**

BE IT RESOLVED that the Cliffside Park Board of Education (hereinafter referred to as the "Board") appoints Giovanna Favano as the Administrative Secretary to the Superintendent of Schools for the Cliffside Park School District for the period beginning July 1, 2024 and ending on June 30, 2025.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Giovanna Favano for the position of Administrative Assistant to the Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part thereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Giovanna Favano.

**ROLL CALL VOTE:**

**AYES: 9**

**NAYS: 0**

**ABSTENTIONS: 0**

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on June 18, 2024.

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LOUIS ALFANO  
Business Administrator/Board Secretary

DATED: June 19, 2024

PERSONNEL

43. RESOLUTION

**Honoring Student Representative Irene Raftopoulos**

**For Service on the Cliffside Park Board of Education**

WHEREAS, Irene Raftopoulos has served with distinction on the Cliffside Park Board of Education; and

WHEREAS, through her leadership, the Cliffside Park Board of Education has gained fresh insights into student concerns, student priorities and what is on the mind of young people in the community; and

WHEREAS, she has further contributed to the community by serving as a valuable spokesperson, sharing the student perspective at board meetings; and

WHEREAS, Irene Raftopoulos exemplary commitment to fellow students and the school district has promoted clear communication between the board, district administration and the student body; and

WHEREAS, Irene Raftopoulos has maintained a professional decorum at board meetings, shown respect to board members and strived to learn the proper etiquette of serving on a school board; and

WHEREAS, she has demonstrated a commitment to advancing the education of all students without neglecting her own responsibility to strive for success in the classroom. Now, therefore, be it

RESOLVED, that the Cliffside Park Board of Education recognizes Irene Raftopoulos dedication and commitment to advancing educational opportunity and open communication between the board, district administrators and the student body; and be it further

RESOLVED, that the members of the Cliffside Park Board of Education extends their sincere appreciation to Irene Raftopoulos for her dedicated service on the Cliffside Park Board of Education; and be it further

RESOLVED, that the members of the Cliffside Park Board of Education extend their best wishes to Irene Raftopoulos in all of her future endeavors.

**ROLL CALL VOTE:**

**AYES: 9**

**NAYS: 0**

**ABSTENTIONS: 0**

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on June 18, 2024.

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LOUIS ALFANO  
Business Administrator/Board Secretary

DATED: June 19, 2024

Work Session/Regular Meeting, June 18, 2024 (continued)

**POLICIES & PROCEDURES**

44. Resolution, recommended by the Superintendent of Schools to approve the updated Safe Return Plan as per ARP ESSER guidelines effective June 18, 2024.
45. Resolution, recommended by the Superintendent of Schools, to accept the agreement between the Cliffside Park School District and Jewish Family & Children Services of Northern New Jersey, Inc. for the 2024-2025 Afterschool Program.
46. Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation. (266416)
47. Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation. (266992)
48. Resolution, recommended by the Superintendent of Schools, to confirm the outcome of the bullying incident and investigation. (267124)

**POLICIES AND PROCEDURES**

**49. RESOLUTION**

Resolution, recommended by the Superintendent of Schools, to approve the 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan as per the regulatory requirements for Bilingual Education of New Jersey's Bilingual Education code (N.J.A.C. 6A:15-1.5).

**ROLL CALL VOTE:**

**AYES: 9**

**NAYS: 0**

**ABSTENTIONS: 0**

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its duly authorized meeting on June 18, 2024.

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LOUIS ALFANO  
Business Administrator/Board  
Secretary

DATED: June 19, 2024

Work Session/Regular Meeting, June 18, 2024 (continued)

**BUILDINGS & GROUNDS**

50. Resolution, recommended by the Superintendent of Schools, to permit the use of the following facilities for the remainder of 2023-2024 school year:

SCHOOL	FACILITY	DATES REQUESTED	TIME	PURPOSE	REQUESTED BY
High School	Main entrance	06/03/2024-06/07/2024	3:00 p.m.-3:30p.m.	Ice pop fundraiser	Yashar Afkari
High School	Auditorium	06/10/2024	6:00 p.m.-7:00 p.m.	ITS induction	Therese Rembecky
High School	Courtyard or Cafeteria	06/10/2024	7:00 p.m.-7:30 p.m.	ITS induction reception	Therese Rembecky
High School	Football field entrance	06/19/2024	3:00 p.m.-7:00p.m.	Water bottle sale	Rossy Solano

**FINANCE**

51. Resolution recommended by the Interim Superintendent of Schools to approve Tuition Contract between the Cliffside Park Board of Education (sending district) and Bergen County Special Services Board of Education for **one** attending student in Evergreen Academy for the 2023-2024 school year commencing on September 1, 2023 and ending June 30, 2024 at a rate of \$64,800.00.
  
52. Resolution recommended by the Interim Superintendent of Schools to approve Tuition Contract between the Cliffside Park Board of Education (sending district) and The Bergen Center for Child Development (an approved private school) for **two** attending students for the 2024-2025 school year commencing on July 1, 2024, therefore the total number of billable days will be 210 for a total tentative tuition charge of \$77,769.30 per student.
  
53. Resolution recommended by the Interim Superintendent of Schools to approve Tuition Contract between the Cliffside Park Board of Education (sending district) and Bancroft, A New Jersey Nonprofit Corporation (an approved private school) for **one** attending student for the 2024-2025 school year commencing on July 8, 2024, therefore the total number of billable days will be 210 for a total tentative tuition charge of \$102,855.90.
  
54. Resolution recommended by the Interim Superintendent of Schools to approve Tuition Contract between the Cliffside Park Board of Education (sending district) and The High Point School of Bergen County (an approved private school) for **one** attending student for the 2024-2025 school year commencing on July 8, 2024, therefore the total number of billable days will be 208 for a total tentative tuition charge of \$71,776.64.
  
55. Resolution recommended by the Interim Superintendent of Schools to approve Tuition Contract between the Cliffside Park Board of Education (sending district) and The High Point School of Bergen County (an approved private school) for **one** attending student for the 2024-2025 school year commencing on September 4, 2024, therefore the total number of billable days will be 185 for a total tentative tuition charge of \$63,839.80.

Work Session/Regular Meeting, June 18, 2024 (continued)

**FINANCE, (Continued)**

56. Resolution recommended by the Interim Superintendent of Schools to approve Tuition Agreement between the Cliffside Park Board of Education (sending district) and Sage Alliance (receiving district) for **one** attending student for the 2024-2025 school year commencing July 1, 2024, therefore the total number of billable days will be 210 for a total tentative tuition charge of \$99,621.90.
57. Resolution recommended by the Interim Superintendent of Schools to approve the Agreement between the Cliffside Park Board of Education and Bergen County Special Services School District (BCSSSD) for the provision of educational services for non-public school students through IDEA funding as per attached Schedule A 2024-2025 Rates for IDEA Services.
58. Resolution recommended by the Interim Superintendent of Schools to approve Athletic Association bills for the month May 2024 in the amount of \$6,341.11 as follows:
59. Resolution recommended by the Interim Superintendent of Schools to approve May 30, 2024 payroll in the amount of \$1,760,535.88 which includes the After School/Enrichment Program and the Cafeteria Payroll.
60. Resolution, recommended by the Interim Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, in the amount of \$ 82,189.49 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of May 16, 2024 through May 31, 2024.
61. Resolution recommended by the Interim Superintendent of Schools to approve June 14, 2024 payroll in the amount of \$2,371,227.46 which includes the After School/Enrichment Program and the Cafeteria Payroll.
62. Resolution, recommended by the Interim Superintendent of Schools to approve the transfer of monies from the Payroll Agency Account to the General Account, in the amount of \$86,151.81 to cover Health Benefits Contributions from Employees to Reimburse Employer for the covered period of June 1, 2024 through June 15, 2024.
63. Resolution recommended by the Interim Superintendent of Schools to approve NJ State Educators Health Benefits Program for the covered period of June 1, 2024 through June 30, 2024 in the amount of \$705,977.10.

**FINANCE, (Continued)**

64. Resolution, recommended by the Interim Superintendent of Schools to approve the disbursement in the amount of \$16,150.00 from the Senior High School Internal account to award scholarship checks.
65. Resolution recommended by the Interim Superintendent of Schools to approve the transfer of \$54.00 from the HS Internal Account World Trade Center Scholarship to the Annie and Natalia Scholarship per the class advisor, Jacqueline St. Thomas.
66. Resolution recommended by the Interim Superintendent of Schools to approve the transfer of \$1,589.39 from the HS Internal Account Miscellaneous Adjustments to the HS Fundraiser Scholarship per the Principal, Lawrence Pinto.
67. Resolution recommended by the Interim Superintendent of Schools to approve the stop payment of the following stale dated and/or lost checks from the General Account and adding funds in the amount of \$190.11 back into the General account:

<b><u>Check #</u></b>	<b><u>Date</u></b>	<b><u>Payee</u></b>	<b><u>Amount</u></b>
37716	12-22-2022	Maura Cooney	\$ 20.00
38223	04-03-2023	Gabriella Chamul	\$147.55
38469	05-24-2023	Andableeb Hamad	\$ 22.56

68. Resolution, recommended by the Interim Superintendent of Schools to accept the Treasurer of School Monies financial report for the month of May 2024.
69. Resolution, recommended by the Interim Superintendent of Schools to accept the Board Secretary's financial report for the month of May 2024.
70. Pursuant to N.J.A.C. 6:20-2.13(d)\*, the Business Administrator certifies that as of May 31 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1.

Work Session/Regular Meeting, June 18, 2024 (continued)

**FINANCE, (Continued)**

71. Resolution, recommended by the Interim Superintendent of Schools to approve the Monthly Transfer Report for the month of May 2024.

The Board unanimously approved by voice vote to adjourn the Regular Meeting at 7:30 p.m.

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Louis Alfano, Business Administration/Board Secretary

**FINANCE**

**72. RESOLUTION**

Resolution, recommended by the Interim Superintendent of Schools to approve Application #4 by the Cliffside Park Board of Education to A1 Construction Service Inc. for Masonry Repairs at School #6 in the amount of \$32,600.00 as recommended by the school district architects, LAN Associates.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>9</b>
<b>NAYS:</b>	<b>0</b>
<b>ABSTENTIONS:</b>	<b>0</b>

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on June 18, 2024.

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LOUIS ALFANO

Business Administrator/Board Secretary

Dated: June 19, 2024

**FINANCE**

**73. RESOLUTION**

Resolution, recommended by the Interim Superintendent of Schools to approve effective June 30, 2024, for the 2023-2024 year-end, to cancel unused Capital Reserve in the amount of \$202,143.57, subsequent to receiving additional invoices.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>9</b>
<b>NAYS:</b>	<b>0</b>
<b>ABSTENTIONS:</b>	<b>0</b>

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on June 18, 2024.

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LOUIS ALFANO

Business Administrator/Board Secretary

Dated: June 19, 2024

**FINANCE**

**74. RESOLUTION**

**WHEREAS**, N.J.A.C. 6A:23A-13 et. seq. and N.J.A.C. 6A:23A-14 et. seq. permit a Board of Education to establish and/or deposit into certain reserve accounts at year end,  
and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue and/or unexpended appropriations into reserve accounts during the month of June by board Resolution,  
and

**WHEREAS**, the Cliffside Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end,  
and

**WHEREAS**, the Cliffside Park Board of Education has determined that the surplus is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the district's Long Range Facility Plan.

**NOW, THEREFORE, BE IT RESOLVED**, by the Cliffside Park Board of Education that it hereby authorizes the district's Business Administrator to make this transfer consistent with all applicable laws and regulations. Final amount to be determined by the Business Administrator by June 30, 2024.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>9</b>
<b>NAYS:</b>	<b>0</b>
<b>ABSTENTIONS:</b>	<b>0</b>

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on June 18, 2024.

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LOUIS ALFANO  
Business Administrator/Board Secretary

Dated: June 19, 2024

**FINANCE**

**75. RESOLUTION**

Resolution, recommended by the Interim Superintendent of Schools to approve Application #2 by the Cliffside Park Board of Education to Grove Contracting for High School Lobby Addition and Renovations in the amount of \$147,980.00 as recommended by the school district architects, LAN Associates.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>9</b>
<b>NAYS:</b>	<b>0</b>
<b>ABSTENTIONS:</b>	<b>0</b>

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on June 18, 2024.

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LOUIS ALFANO

Business Administrator/Board Secretary

Dated: June 19, 2024

**FINANCE**

**76. RESOLUTION**

**Notice of Award of Professional Services Contract.**

Cliffside Park Board of Education has awarded a contract to Environmental Logic, LLC for testing drinking water for lead in accordance with New Jersey Administrative Code § 6A:26-12.4.

The New Jersey Department of Education (NJDOE) adopted revisions to N.J.A.C. 6A:26-12.4 - the regulations for Safe Drinking Water in Schools. The regulations require all New Jersey public school districts to test for lead in all drinking water outlets every 3 years. Specifically, the regulations require that sampling be completed between July 1, 2024, and by June 30, 2025. Further, all school districts are required to develop and implement a lead sampling plan that will govern the collection and analysis of drinking water samples. Testing for lead in drinking water must be completed in a manner that meets or exceeds the current New Jersey Department of Environmental Protection (NJDEP) requirements established in accordance with the Safe Drinking Water Act, N.J.S.A. 58:12A-1 et seq., the rules promulgated pursuant thereto, N.J.A.C. 7:10 and 6A:26-6, Planning and Construction Standard for School Facilities.

Environmental Logic has conducted prior mandated sampling events and has firsthand knowledge of the required scope. A professional services contract is awarded to Environmental Logic, LLC in the amount of NOT TO EXCEED \$11,960 to prepare and implement the required lead sampling plan.

**ROLL CALL:**

**AYES: 9**

**NAYS: 0**

**ABSTENSTIONS: 0**

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on June 18, 2024.

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LOUIS ALFANO  
Business Administrator/Board Secretary

Dated: June 19, 2024

## **FINANCE**

### **77. RESOLUTION**

**WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

**WHEREAS**, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

**WHEREAS**, the Cliffside Park Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

**WHEREAS**, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

**WHEREAS**, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

**WHEREAS**, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

### **NOW THEREFORE, BE IT RESOLVED, THAT:**

- 1) This agreement is made by and between NJSIG and the Educational Institution;

- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2024, and ending July 1, 2027 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

**ROLL CALL VOTE:**

<b>AYES:</b>	<b>9</b>
<b>NAYS:</b>	<b>0</b>
<b>ABSTENTIONS:</b>	<b>0</b>

**CERTIFICATION**

I hereby certify that the within Resolution was adopted by the Cliffside Park Board of Education by a majority vote at its meeting on June 18, 2024.

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LOUIS ALFANO  
Business Administrator/Board Secretary

Dated: June 19, 2024

Work Session/Regular Meeting, June 18, 2024 (continued)

**JUNE 18, 2024 Work Session-DISCUSSION TOPICS - NOTES:**

Financial Positioning – surplus diagnostic-3rd iteration-**SEE ATTACHED.**

Summer 2024 Facilities Projects-**SEE ATTACHED-V11.**

Mandated Board Member Training-after REORGANIZATION MEETING – some of you should be receiving a training email.

UNPAID FOOD SERVICE BALANCES-5/17 discussion with S. Fogarty-focus on senior (grade 12) balances-write-offs/bad debt-**approx. \$6.5K-\$6.9K.**

HS ANNEX/RECREATION CENTER: **Commitment Letter**-engaged Steve Fogarty on BUDGET IMPACT ANALYSIS (originally emailed April 24).

**NOTE:** Joe Capano, Dr. Hayes, Donna Calabrese and myself met with the Borough on 5/7/24; On June 5 I met with Steve Fogarty. He is engaging C. Ditkas from the Borough.

UPDATE: 5PM Contracts Meeting with Personnel Committee.

**NEXT MEETING IS 7PM June 26, 2024-PUBLIC MEETING ONLY – NO WORK SESSION**