

***CLIFFSIDE PARK PUBLIC SCHOOLS  
NOTICE OF VACANCY***

**TO:** All Teaching Staff

**POSITION:** Behavior Specialist/Transitions Coordinator

**SALARY:** as per contract

**QUALIFICATIONS:** Board Certified Behavior Analyst (BCBA)  
Work-Based Learning Certificate (WBL)

**EMPLOYMENT:** September 1, 2024 – June 30, 2025

**APPLY TO:** Sharlene Pinto  
Director of Special Services  
Email: [spinto@cliffsidepark.edu](mailto:spinto@cliffsidepark.edu)

**APPLICATION DUE:** Until Position is Filled

**AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

## **Job Duties:**

- Active member of the Community Based Instruction Implementation Team
- Knowledge of Special Education code as it relates to transition activities, knowledge of ADA, and DOL Child Labor Laws
- Knowledge of existing local and state agencies that support the transition process, (e.g., DVRS, DDD, SSI, etc.)
- Knowledge of laws and regulations applicable to the placement of students in structured learning experience as well as opportunities for continued support in all post secondary outcomes
- Collaborates with Teachers, Teacher Aides, CST, Related Service Providers, and Administrators to support Life Skills/Works Skills Programming
- Knowledge in transition planning and development of post-secondary goals
- Highly qualified in the area of job coaching special needs students in community and/or vocational settings
- Collaborates with contracted and community agencies to coordinate job coaching and secondary employment opportunities
- Provides consultation/training to Teachers/Teacher Aides/Service Providers on behavior interventions
- Monitors DTI Data
- Conducts FBAs to develop, monitor, and revise Behavior Plans to develop Goals and Objectives, PLAAFPs, parent supports
- Attends monthly Behavior Specialist meetings
- Attends IEP and Progress Meetings
- Plans and conducts professional development
- Provides support for crisis as directed by the Director of Special Services