

# CLIFFSIDE PARK BOARD OF EDUCATION

## WORK SESSION MEETING

NOVEMBER 9, 2022

The Work Session Meeting of the Cliffside Park Board of Education was held on Wednesday, November 9, 2022 in the Council Chambers located on the third floor of the Municipal Complex, 525 Palisade Avenue, Cliffside Park, New Jersey 07010 at 7:00 p.m. with the Board Secretary presiding.

The assemblage saluted the flag

ROLL CALL	Present:	Mr. Capano, Mrs. Frato, Mr. Ndreu, Mr. Shelley
	Absent:	Mrs. Abreu, Mr. Garciga, Dr. Pantoliano, Mr. Russo, Mr. Tarabokija, Mr. Yannuzzi

Mr. Michael J. Romagnino, Superintendent of Schools, was in attendance.

Work Session Meeting November 9, 2022 (continued)

Board Secretary read the following statement:

“The New Jersey Open Public Meetings Law was enacted to insure the rights of the public to have advanced notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of this act the Cliffside Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the offices of the Borough Clerk, the Borough Library, the Borough Recreation Department, the office of the Board of Education, and the offices of Schools Nos. 3, 4, 5, 6, and the High School on August 16, 2022 and notices were forwarded to reporters of The Record on August 16, 2022. This is an official meeting.”

The Work Session meeting was adjourned at 8:00 p.m.

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Louis Alfano, Business Administrator/Board Secretary

Work Session Meeting November 9, 2022 (continued)

**November 9, 2022 Work Session – Discussion Documents/NOTES:**

**Ciro attended the session to discuss:**

Status on 22-23 Capital Projects: HS Roof, #6 Roof; HS Office Renovations; HS Masonry;  
Status on potential 23-24 Capital Projects: updates on LAN Associates walk-throughs on 11/4/22;

**Projects to be assessed by LAN Associates:**

**HS:** GYM LOBBY, Boys/Girls Locker Rooms; **#3, #4, #6 schools:** Stair Tower Doors; **#6 school:** brick/masonry, Rooftop units.

**ROD GRANT was discussed – 40% of total costs of project – facilities focus:**

Will need to be finalized at 11/17 or 12/14 meeting regarding what project we would like to apply for with the NJDOE. LAN will submit application to NJDOE.

Projects must meet certain criteria; then NJDOE prioritizes and awards based on need. No guarantee that project will be approved.

**HS elevator was discussed as a potential project.**

**Attachments:**

2023-2024 – Budget Development Calendar/Milestones document – will respectfully request approval at November 17<sup>th</sup> public meeting;

2023-2024 BUDGET PREP Document:

This is my working document to assist me with forecasting key budget line items; provides reminders of key tasks; provides key vendor contacts to assist with forecasting;

Work Session Meeting November 9, 2022 (continued)

**Attachments: (continued)**

Provides previous year key comparison data to assist in forecasting; **this document will be used in conjunction with:** Budget Development Calendar/Milestones document.

I share each year; so that the Board has an idea of the methodology behind the budgetary forecasting dynamic.

